**应 聘 登 记 表**

序号：

　　　Application Form

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| **工作期望 Job Expectation** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 申请职位  Job Title | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 期望薪金：  Salary Expectations | | | | | | | | |  | | | | | | | | | | | | 可到职日期  Date Available | | | | | |  | | | | | | | |
| **个人资料 General Information** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓名  Name | | | |  | | | | | | 性别  Gender | | | | | |  | | | | 出生年月  Birthday | | | | | |  | | | | | | | | |
| 婚姻状况  Marital Status | | | |  | | | | | | 身份证号码  ID No. | | | | | |  | | | | | | | | | | | | | | | | | | |
| 籍贯  Native Place | | | |  | | | | | | 民族  Nationality | | | | | |  | | | | 政治面貌  Political status | | | | | |  | | | | | | | | |
| 健康状况  State of health | | | |  | | | | | | | 身高（cm）  Height | | | | |  | | | | | 体重（Kg）  Weight | | | | | |  | | | | | | | |
| 现工作单位  Present  Company | | | |  | | | | | | | | | | | | | | | | 岗位/职务  Job Title | | | | | |  | | | | | | | | |
| 职称/资格  Position | | | |  | | | | | | | | | | | | | | | | 联系电话  Contact Tel. | | | | | |  | | | | | | | | |
| 电子信箱  E-mail | | | |  | | | | | | | | | | | | | | | | 家庭电话  Home Tel. | | | | | |  | | | | | | | | |
| 家庭住址  Home Ad. | | | |  | | | | | | | | | | | | | | | | 邮编  Zip code | | | | | |  | | | | | | | | |
| 家庭情况  Family Status | | | | 姓名  Name | | | | | | 关系  Relation | | | | | | 工作单位、担任职务  Job Title | | | | | | | | | | | | | | | 联系电话  Telephone | | | |
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| **自我评价 Self-Evaluation** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **教育背景 Educational Background** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 期间Duration | | | | | | | | 第一学历/学位  The first academic qualifications | | | | | | | | | | 学校名称  Name of college | | | | | | | 专业  Major | | | | | | 性质  Nature | | | |
| 从From | | | 至To | | | | |
|  | | |  | | | | |  | | | | | | | | | |  | | | | | | |  | | | | | | □统招□自考□成教□其他 | | | |
| 期间Duration | | | | | | | | 最高学历/学位  The highest academic qualifications | | | | | | | | | | 学校名称  Name of School | | | | | | | 专业  Major | | | | | | 性质  Nature | | | |
| 从From | | | 至To | | | | |
|  | | |  | | | | |  | | | | | | | | | |  | | | | | | |  | | | | | | □统招□自考□成教□其他 | | | |
| **培训经历 Training Record** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 期间Duration | | | | | | | | 培训机构  Training Organization | | | | | | | | | | 学习内容  Training Content | | | | | | | | | | | | 是否获得证书  Certificate? (Y/N) | | | | |
| 从From | | | 至To | | | | |
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| **工作经历Work Experience** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 期间Duration | | | | | | | 工作单位  Name of Company | | | | | | | 职位  Position | | | | | | | | | | 离职原因  Reason for Leaving | | | | | 证明人及电话  Reference & Tel. | | | | | |
| 从From | | | 至To | | | |
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| **外语水平 Foreign Language Level** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 外语种类 | | | | | | | | 会话Conversation | | | | | | | | 阅读Reading | | | | | | | | | | | 书写Writing | | | | | | | |
| 良好  Good | | | 一般  Fair | | 略懂  Poor | | | 良好  Good | | | | | | | 一般  Fair | | 略懂  Poor | | 良好  Good | | | 一般  Fair | | | | 略懂  Poor |
| 英语English | | | | | | | |  | | |  | |  | | |  | | | | | | |  | |  | |  | | |  | | | |  |
| 其他other ( ) | | | | | | | |  | | |  | |  | | |  | | | | | | |  | |  | |  | | |  | | | |  |
| **兴趣与爱好 Interests & Hobbies** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **是否公司内部员工推荐 Are you commended by employee of company？** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 否No □ 是 Yes □ 姓名Name 部门Department | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **其它资料 Other Information** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 在相关处以“√”表示  Mark with a “√” in the right column | | | | | | | | | | | | | | | 是  Yes | | | | | 否  No | 如有，请说明详情  State the detail, if any | | | | | | | | | | | | | |
| 是否曾因行为或工作不佳而被辞退？  Have you ever been dismissed because of your conduct or unsatisfactory performance? | | | | | | | | | | | | | | |  | | | | |  |  | | | | | | | | | | | | | |
| 曾否患有严重疾病、受伤或接受手术治疗？  Have you ever suffered any serious injuries, illness or operation? | | | | | | | | | | | | | | |  | | | | |  |  | | | | | | | | | | | | | |
| 如果您未被此职位录用，是否考虑其他职位？  If you do not enjoy this position, consider other positions? | | | | | | | | | | | | | | |  | | | | |  |  | | | | | | | | | | | | | |
| 是否有亲属（含配偶、子女、父母、岳父母、公婆、直系兄弟姐妹、配偶兄弟姐妹）在公司有业务往来的供应商、客户公司、外包公司、自立公司工作?  Are there any relatives working in ZHF,ZHF joint-stock company,the competitors or any other companies which have business dealings with ZHF? | | | | | | | | | | | | | | |  | | | | |  |  | | | | | | | | | | | | | |
| **宣言 Declaration** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 本人在该申请书中所填写的一切均属实且准确。如有隐瞒或虚报，自愿接受立即解除劳动合同。本人授权调查上述资料的真实性。  All the information provided by me in this application form is true and correct. Any false statement or dishonest answer to any questions is sufficient for immediate termination. I also authorize investigation of the above information for the purpose of verification.  申请人签名： 日期：  Applicant’s Signature: Date: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |