**应 聘 登 记 表**

序号：

　　　Application Form

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| --- |
| **工作期望 Job Expectation** |
| 申请职位Job Title |  |
| 期望薪金：Salary Expectations |  | 可到职日期Date Available |  |
| **个人资料 General Information** |
| 姓名Name |  | 性别Gender |  | 出生年月Birthday |  |
| 婚姻状况Marital Status |  | 身份证号码ID No. |  |
| 籍贯Native Place |  | 民族Nationality |  | 政治面貌Political status |  |
| 健康状况State of health |  | 身高（cm）Height |  | 体重（Kg）Weight |  |
| 现工作单位PresentCompany |  | 岗位/职务Job Title |  |
| 职称/资格Position |  | 联系电话 Contact Tel. |  |
| 电子信箱E-mail |  | 家庭电话 Home Tel. |  |
| 家庭住址Home Ad. |  | 邮编Zip code |  |
| 家庭情况Family Status | 姓名Name | 关系Relation | 工作单位、担任职务Job Title | 联系电话Telephone |
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| **自我评价 Self-Evaluation** |
|  |
| **教育背景 Educational Background** |
| 期间Duration | 第一学历/学位The first academic qualifications | 学校名称Name of college | 专业Major | 性质Nature |
| 从From | 至To |
|  |  |  |  |  | □统招□自考□成教□其他 |
| 期间Duration | 最高学历/学位The highest academic qualifications | 学校名称Name of School | 专业Major | 性质Nature |
| 从From | 至To |
|  |  |  |  |  | □统招□自考□成教□其他 |
| **培训经历 Training Record** |
| 期间Duration | 培训机构Training Organization | 学习内容Training Content | 是否获得证书Certificate? (Y/N) |
| 从From | 至To |
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| **工作经历Work Experience** |
| 期间Duration | 工作单位Name of Company | 职位Position | 离职原因Reason for Leaving | 证明人及电话Reference & Tel. |
| 从From | 至To |
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| **外语水平 Foreign Language Level** |
| 外语种类 | 会话Conversation | 阅读Reading | 书写Writing |
| 良好Good | 一般Fair | 略懂Poor | 良好Good | 一般Fair | 略懂Poor | 良好Good | 一般Fair | 略懂Poor |
| 英语English  |  |  |  |  |  |  |  |  |  |
| 其他other ( ) |  |  |  |  |  |  |  |  |  |
| **兴趣与爱好 Interests & Hobbies** |
|  |
| **是否公司内部员工推荐 Are you commended by employee of company？** |
| 否No □ 是 Yes □ 姓名Name 部门Department  |
| **其它资料 Other Information** |
| 在相关处以“√”表示Mark with a “√” in the right column | 是Yes | 否No | 如有，请说明详情State the detail, if any |
| 是否曾因行为或工作不佳而被辞退？Have you ever been dismissed because of your conduct or unsatisfactory performance? |  |  |  |
| 曾否患有严重疾病、受伤或接受手术治疗？Have you ever suffered any serious injuries, illness or operation? |  |  |  |
| 如果您未被此职位录用，是否考虑其他职位？If you do not enjoy this position, consider other positions?  |  |  |  |
| 是否有亲属（含配偶、子女、父母、岳父母、公婆、直系兄弟姐妹、配偶兄弟姐妹）在公司有业务往来的供应商、客户公司、外包公司、自立公司工作?Are there any relatives working in ZHF,ZHF joint-stock company,the competitors or any other companies which have business dealings with ZHF? |  |  |  |
| **宣言 Declaration** |
| 本人在该申请书中所填写的一切均属实且准确。如有隐瞒或虚报，自愿接受立即解除劳动合同。本人授权调查上述资料的真实性。All the information provided by me in this application form is true and correct. Any false statement or dishonest answer to any questions is sufficient for immediate termination. I also authorize investigation of the above information for the purpose of verification.申请人签名： 日期：Applicant’s Signature: Date: |